



Sagar Bahhuddeshiya Shikshan Sansthas

Sagar B.C.A.College

Principal

President

Secretary

| Dr.V.V. Mahajan | Mr.S.B.Tanpure | Mrs.P.M.Tarakh |

Devmurti Tq.Dist.Jalna | 9423748305, 9359532363

Ref No:

Date. / /20

Sagar BCA College, Devmurti, Jalna

Add on Certificate course 2023-24

Sr. No	Name of the course	Course code	Name of Coordinator	No of Student Enrolled
1	Certificate course in tally	Add on 23-24 0001	Prof. Suradkar D.E	25
2	Certification course in personality development	Add on 23-24 0002	Prof. Suradkar D.E	24
3	Certificate course in carrier Guidance of UPSC / MPSC	Add on 23-24 0003	Prof. Najardhane N.D	25
4	Certification course in programming	Add on 23-24 0004	Prof. Solanke K.K	25
5	Certificate course in MIS	Add on 23-24 0005	Prof. Najardhane N.D	24
6	Certification course in Event Management	Add on 23-24 0006	Dr. Ashish Kumar	25


PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti Jalna

**Add on / Certificate
Courses Year
2023-24**



Sagar college

Devnurti Tq Dist. Jalna

President Principal Secretary

Dr. Khandekar S.S.

9423748305

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Date. / /20

Add on Certificate Course Department Of Management Science Course Name : Tally

Co-ordinator Name : Suradkar D.E

Duration : 35 Hrs.

- Unit I** Concept of Accounting, Definition, Objective of Accounting and, Bookkeeping, Double Entry system, Comparative study of manual Accounting writing and Computerized Accounting system.
- Unit II** Types of Accounting, Journal Book Journal Entry, Ledger Posting, Concepts of Trail Balance, Final Account, Profit & Loss Account and Balance Sheet.
- Unit III** Fundamentals of tally ERP-9, Create Accounting Masters in Tally ERP -9, Company Information, Account Info, & Inventory Info, Types of Vouchers Receipts, Invoice, Bill, Journal Entry.
- Unit IV** Accounting & Inventory Vouchers, Bills Details, Cost center, Interest calculation, Tax (GST, TDS, VAT) Report


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Add on Certificate Course
Department Of Management Science
Course Name : PERSONALITY DEVELOPMENT

Co-ordinator Name : Suradkar D.E

Duration : 35 Hrs.

Objectives :

Personal development goals are objectives you set to **improve your character, skills and capabilities**. Setting these goals involves assessing yourself and identifying the areas in which you can improve to maximize your potential. To get started with personal development, you should create a plan with actionable steps.

Syllabus Content :

UNIT I INTRODUCTION TO PERSONALITY DEVELOPMENT (7)

The concept personality- Dimensions of theories of Freud & Erickson- personality - significant of personality development. The concept of success and failure: What is success? - Hurdles in achieving success - Overcoming hurdles - Factors responsible for success - What is failure - Causes of failure. SWOT analyses.

UNIT II ATTITUDE & MOTIVATION (10)

Attitude - Concept - Significance - Factors affecting attitudes - Positive attitude - Advantages - Negative attitude - Disadvantages - Ways to develop positive attitude - Difference between personalities having positive and negative attitude. Concept of motivation - Significance - Internal and external motives - Importance of self-motivation - Factors leading to de-motivation

UNIT III SELF MANAGEMENT (10)

Understanding of life story- Focusing on Internal narratives- Managing change, confusion and uncertainty- Sharpening the Intellect- Schooling the mind- Socializing the individual

Unit IV: ACADEMIC COPING STRATEGIES (8)

Memory- Art of listening- Note making- Seminar presentation- Art of learning and writing guidelines- How to study.

References:

- James, O., & Whittaker. (1970). Introduction to Psychology (pp-459-494). London: W.B. Sanders Company.
- Bugulski, B.R. (1960). An Introduction to Principles of Psychology, New York: The Bobbs-Martin Company Inc.
- Boring, E.G., Long Field, H.S., & Weld, H.P. (1963). Foundations of Psychology, New Delhi: Asia Publishing House.

Program Outcomes:

Course Outcomes : The student will be able to **understand, analyze develop and exhibit accurate sense of self**. Think critically, demonstrate knowledge of personal beliefs and values and a commitment to continuing personal reflection and reassessment.

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Date. / / 20

Add on Certificate Course

Department Of Management Science

Course Name : Guidance for UPSC & MPSC

Co-ordinator Name : Prof. Najardhane N.D.

Duration : 35 Hrs.

Course Outcomes:

Student seeking admission for B.A. program is expected to imbue with following quality which help them in their future life to achieve the expected goals.

- 1) Realization of human values.
- 2) Sense of social service.
- 3) Responsible and dutiful citizen.
- 4) Critical temper
- 5) Creative ability.

Unit I : Fundamental Information of Competitive Exam, Nature, scope & objective.

Unit II : Types of Competitive Exam, UPSC, MPSC, SSC, RRB, LIC, and BANK PO.

Unit III : Introduction of UPSC & MPSC, Nature of UPSC & MPSC. Introduction of GS-I & GS-II (CSAT) paper. Selection Process, Information of Syllabus & Question paper, Steps of Exam Preliminary Exam, Main Exam & Interview Process.

Unit IV : Information about Books Special (State Board & NCERT, INDIA YEAR BOOK) Various types of News Paper & Magazine.

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Add on Certificate Course
Department Of Management Science
Course Name : Programming Fundamentals

Co-ordinator Name : K.K Solanke

Duration : 30 Hrs.

Reading :

Declaring a Variable, Assigning a Variable, Expressions with Common Operators, Anatomy of a Function, How to Evaluate a Function, Scope, Printing, Conditional Statements, If/Else, Switch Case, Shorthand, Loops for Repetition, While Loops, Do/While Loops, For Loops, Continue and Break, Higher-level Meaning

Practice exercises :

Variables and Expressions, Functions, Printing, Logical Operators, Conditional Statements, While Loops, Loops, Reading Code

WEEK 3 :

Types-Everything is a number to a computer, but types determine the size and interpretation of numbers. In this module you will learn about types beyond integers, both their conceptual representations, and their hardware representations in binary. You will learn basic data types, "non-number" types, and complex, custom types, as well as some important caveats, so you will avoid type-related programming mistakes.

Lectures : Introduction to Types, Types and Formatted Output, Type Conversion, Everything Is a Number, Struct for a Rectangle, Uses of Typedef, Enumerated Types, A Duke Software Engineering Student on the Importance of Planning

18 readings : Converting between Decimal and Binary, Looking under the Hood, Basic Data Types, char, int float and double, Printing redux, Expressions Have Types, Type Conversion, Casting, Overflow and Underflow, "Non-numbers", Strings, Images, Sound and Video, Structs, Typedef, Enumerated Types

Practice exercises : Decimal, Hex, and Binary, Basic Data Types, Expressions Have Types, "Non-numbers", Complex, Custom Data Types, Types

WEEK 4 : Project -You have learned a lot about designing algorithms and the programming concepts that will help you implement them. For this project, you will develop and test your own algorithm for sorting data. This module will reinforce the importance of being specific when you write an algorithm and provide an opportunity for you to do so yourself, for a very common computational task: sorting.

Importance of Writing a Specific Algorithm

Introduction to Sorting

Reading : Sample PB&J Algorithm with Feedback

Practice exercise : Writing a Sorting Algorithm

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Date. / / 20

Add on Certificate Course
Department Of Management Science
Course Name : MIS

Co-ordinator Name : Najardhane N.D

Duration : 34 Hr

Objective of Course :

Provide the knowledge of contemporary issues related to the field of managing information systems, Develop knowledge and skills required to work effectively in a profession, Enhance self-confidence, ability to make proper decisions and effective communication.

Unit-I	Concept, Definition, Characteristics, Objectives, Role and inn pact of MIS, Management as a control system	(10)
Unit-II	MIS: A support to the management	(2)
Unit-III	Application of MIS, Organization Decision making process, Organizational decision making & MIS and decision making.	(5)
Unit-IV	Information: A quality product. IT enabled services, e business, wireless technologies etc	(4)
Unit-V	Information system in business, Computer based In formation system, limitation and disadvantages of MIS	(5)
Unit-VI	Human as an Information processor, knowledge and knowledge management system, business intelligence	(4)

Reference Book :

- **Management Information Systems by Jawadekar Author(s):** Jawadekar, W. **S.Edition:** 2nd edition **Publisher:** Tata McGraw Hill (TMH)
- **Management Information Systems: Conceptual Foundations, Structure & Development by Davis Author(s) :** Davis, G/ Olson, M. **Edition :** 2nd edition **Publisher :** Tata McGraw Hill (TMH) Publications India

Program Outcomes:

- Analyze a complex computing problem and to apply principles of computing and other relevant disciplines to identify solutions.
- Design, implement and evaluate a computing-based solution to meet a given set of computing requirements in the context of the program's discipline.

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Date. / / 20

Add on Certificate Course
Department Of Management Science
Course Name : Certificate Course in Event Management

Co-ordinator Name : Prof. Ashish Kumar

Duration : 30 Hrs.

Course Description :

The purpose of this course is to enable the students to acquire a general knowledge about the "event management" and to become familiar with management techniques and strategies required for successful planning, promotion, implementation and evaluation of special events with a special focus on case studies of the events.

Expected Student Outcomes :

1. To acquire an understanding of the role and purpose(s) of special events in the organizations.
2. To acquire an understanding of the techniques and strategies required to plan successful special events.
3. To acquire the knowledge and competencies required to promote, implement and conduct special events.
4. To acquire the knowledge and competencies required to assess the quality and success of special events.

About classroom participation :

While the grade cannot be based on attendance *per se*, students should plan to be in class and ready to discuss the readings/ lectures. Students will be divided into small discussion groups at the beginning of the term, and topics for presentation will be assigned to each of group members.

CLASS SCHEDULE

Lecture 1: Principles of project/Event Management: From concept to reality (5)
Understanding project management - resources - activities - risk management - delegation - project selection - role of the Event Manager.

Lecture 2: Preparing a proposal (5)
Conducting market research - establishing viability - capacities - costs and facilities - plans - timescales - contracts.
Clarity - analysis - estimating attendance - media coverage - advertising - budget - special considerations - evaluating success.

Lecture 3: Crisis Management plan (5)
Crisis planning - prevention - preparation - provision - action phase - handling negative publicity - structuring the plan.

Lecture 4: Seeking sponsors (5)
Different types of sponsorship - definition - objectives - target market - budget - strategic development - implementation - evaluation.

Lecture 5: Organizing the event (5)
Purpose - venue - timing - guest list - invitations - food & drink - room dressing - equipment - guest of honor - speakers - media - photographers - podium - exhibition.

Lecture 6: Marketing tools
Types of advertising - merchandising - give a ways - competitions - promotions - website and text messaging.

Lecture 7: Media tools (5)
Media invitations - photo-calls - press releases - TV opportunities - radio interviews.

Lecture 8: Promotional tools (5)
Flyers - posters - invitations - website - newsletters - e zone - blogs - tweets.

References book:

- 3rd Edition Sustainable Event Management A Practical Guide By Meegan Jones

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Certificate Course In Tally

Sagar BCA College Devmurti, Jalna

Subject: TALLY

Co-ordinator Name: Asst. Prof. D. E. Suradkar

Duration : 35 Hr.

Unit I	Concept of Accounting, Definition, Objective of Accounting and, Bookkeeping ,Double Entry system, Comparative study of manual Accounting writing and Computerized Accounting system.
Unit II	Types of Accounting, Journal Book Journal Entry, Ledger Posting, Concepts of Trail Balance, Final Account, Profit & Loss Account and Balance Sheet.
Unit III	Fundamentals of tally ERP-9, Create Accounting Masters in Tally ERP -9, Company Information, Account Info,& Inventory Info, Types of Vouchers Receipts, Invoice ,Bill, Journal Entry.
Unit IV	Accounting &Inventory Vouchers, Bills Details, Cost center, Interest calculation, Tax (GST ,TDS, VAT) Report

Sagar BCA College Devmurti, Jalna

Date : 12/08/2023

Notice

The members of the **Academic Planning Board** are here informed to attend a meeting of the Academic Planning Board at meeting hall in 16 Aug 2023 at 12 pm to discuss the following issues:

- 1) Approving the proposals for short-term courses for the year 2023-24
- 2) Discussion on MOU with industry partners.


Coordinator

Academic Planning Board

Sagar BCA College Devmurti, Jalna


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Prashanti Nagar, Jalna



Sagar BCA College Devmurti, Jalna

Date: 18/08/2023

Notice

All Hods and teachers are informed that proposals to start subject Related / Value added/short term, Certificate courses submitted to APB/ CDC were evaluated and discussed in the meeting. The following courses are sanctioned for the academic year 2023-24 The concern coordinators are suggested to follow the guidelines mentioned in the course brochure submitted to CDC/APB. After completing the course, the report should be submitted to Principal.

Sr. No	Department name	Name of Certificate Course
1	Commerce & Management, Science & Technology, Interdisciplinary	Certificate course in tally
2	Commerce & Management, Science & Technology, Interdisciplinary	Certification course in personality development
3	Commerce & Management, Science & Technology, Interdisciplinary	Certificate course in carrier Guidance of UPSC / MPSC
4	Commerce & Management, Science & Technology, Interdisciplinary	Certification course in programming
5	Commerce & Management, Science & Technology, Interdisciplinary	Certificate course in MIS
6	Commerce & Management, Science & Technology, Interdisciplinary	Certification course in Event Management



Principal

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Date : 03/01/2024

Notice

All students of B.C.A., BCS I,II,III year here by informed that the department of Commerce & Management is going to conduct the **Certificate course in Tally**. The Certificate course and classes will started from 20 Feb 2024 .Those who are interested please contact course coordinator D.E. Suradkar before 31 Jan 2024

HOD



Head
Department of Management
Sagar BCA College, Jalna.

Principal



PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna



Date: - .12/02/2024

Sagar BCA College Devmurti, Jalna
Notice

All HODs are informed to submit your proposal for short-term courses to be run for the year 2023-24 on or before March 2024

You are expected to submit the copies of the proposal to the coordinator of the Academic Planning Board. Your proposal should include the following points:

1. Title of the Course
2. Duration of the Course (Not less than 30 hrs)
3. Syllabus of the course
4. Evaluation pattern
5. Name of the course Coordinator



Principal

PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date:- 14/02/2024

Department of Commerce & Management





Notice

All the staff members hereby informed that the departmental meeting is held on 16 Feb 2024 at 2 p.m. in the department of Commerce & Management.

The agenda of the meeting is:

1. Discussion & selection of topic for the course
2. To design the syllabus
3. To design the timetable for the course
4. To prepare the list of requirements for this course
5. To prepare a proposal
6. Allotment of faculty

Staff members:

- 1) Prof. Najardhane 
- 2) Prof. Amit Kumar Maurya 
- 3) Prof. Sunadkar D.E. 
- 4) Lalit Kumar Tripathi 

Principal


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Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date: 17/02/2024

Department of Commerce & Management

Minutes of the Meeting

The meeting was held on 16 Feb 2024 at 2 p.m. in the department of Commerce & Management. The following discussions are based on the following agenda.

1) Certificate course in Tally :-




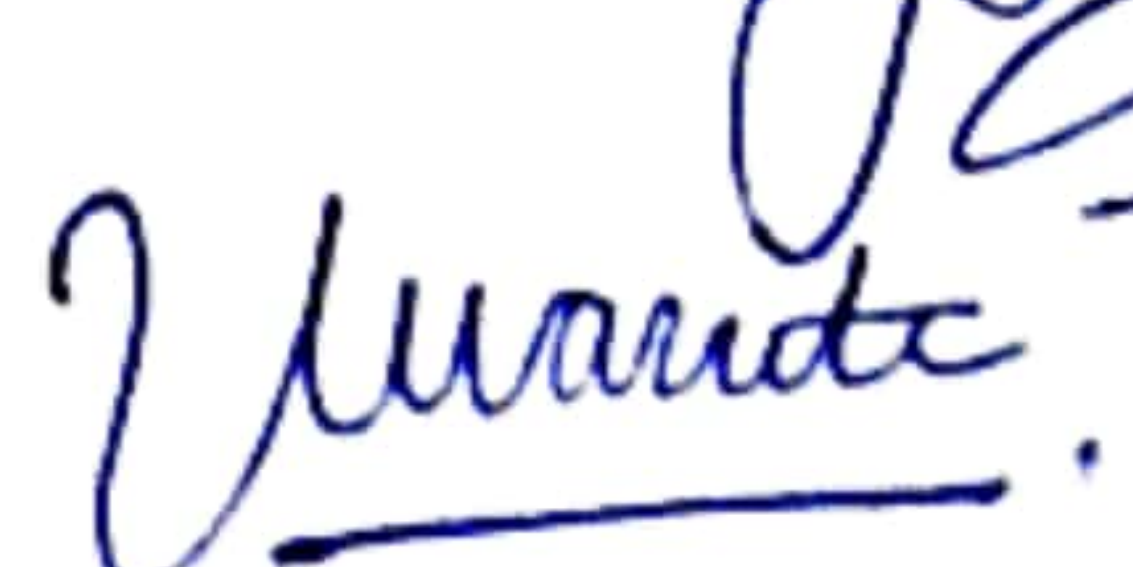
We discussed different topics in Commerce & Management. We have prepared a proposal for sanctioning this course & forwarded it to the Principal, IQAC & Academic Planning board. We decide the course objectives. We also discussed the advantages of this course for students. We prepared a syllabus including time duration. We have also allotted the faculty for this course.

Course Coordinator: - Asst. Prof. Dr. N. D. Najardhane

In this way, we have discussed the above issues & implemented them.

Head

Following staff members were present for this meeting.

1.  Prof. Nojardhane N.D.
2.  Prof. Suresh K. D.E.
3. Lalit Kumar Tripathi 
4. Vaibhav Varte 

Principal


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Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Prashanit Nagar Nava Road Devmurti Jalna

Course Name Certificate Course in Tally Course Code: Addon 2023-24_001

Name of the Student : Komal Rajy Salve Total Marks: 30

*All Question are Compulsory:

✓ 1. What type of application software is Tally?

- A. Statistics package
- B. Spreadsheet package
- ✓ C. Accounting Package
- D. All of these

✓ 2. Tally package is developed by

- ✓ A. Peutronics
- B. Tally Solutions
- C. Coral Softwares
- D. Vedika Softwares

✓ 3. Which menu appears after starting Tally for the first time?

- A. Gateway of Tally
- ✓ B. Company Info
- C. Display
- D. None of these

✗ 4. Latest version of Tally package is....

- A. 8.1
- ✓ B. 4.93
- C. 8.1
- D. 5.5.2

✓ 5. Oldest version of tally was.....

- A. 5.2
- B. 5.5.2
- C. 4.93
- ✓ D. None of these

✓ 6. Which option is used in Tally to make changes in created company?

- A. Select Company
- B. Shut Company
- ✓ C. Alter
- D. None of these

✓ 7. Which option from Company Info. menu is selected to create a new Company in Tally?

- A. Company Create
- ✓ B. Create Company
- C. Create
- D. New Company

✓ 8. Which option is selected from Company Info Menu to divide company data into two financial years?

- A. Change Tally Vault
- B. Alter
- ✓ C. Split Company Data
- D. New Company

✓ 9. Which option is used to copy company's data into pen drive or CD?

- ☒ A. Backup
- B. Restore
- C. Split Company Data
- D. Copy Data

✓ 10. Which option is used to place data taken in pen drive or CD to Appropriate place in Tally?

- A. Backup
- ☒ B. Restore
- C. Split Company Data
- D. None of these

✗ 11. How many type of company can be created in tally?

- A. 2
- B. 4
- ☒ C. 1
- D. None of these

✓ 12. Which option is used in Tally to close opened Company?

- A. Alter
- ☒ B. Shut Company
- C. Create Company
- D. Select Company

✓ 13. Which shortcut key is used to take print of any report in Tally?

- A. Ctrl+P
- B. Shift+P
- ☒ C. Alt+P
- D. Alt+Ctrl+P

✓ 14. Which shortcut key is used to export data of any company in Microsoft Excel spreadsheet or in any other company?

- A. Alt+P
- ☒ B. Alt+E
- C. Alt+O
- D. Alt+S

✓ 15. Which shortcut key is used for Select Company in Tally?

- A. F1
- B. Alt+F1
- ☒ C. F3
- D. Alt+F3

Sumit

26
—
30

Tally Answer Key:

ANSWER KEY			
Q.No	Answer	Q No	Answer
1	c	9	a
2	a	10	b
3	b	11	a
4	d	12	b
5	d	13	c
6	c	14	b
7	b	15	c
8	c		

Certificate Course In MIS

Sagar BCA College Devmurti, Jalna

Course Name: certification course in MIS-DSS

Co-ordinator Name: Asst.Prof. Suradkar D.E

Duration : 34hr

Objective of Course:

Provide the knowledge of contemporary issues related to the field of managing information systems, Develop knowledge and skills required to work effectively in a profession, Enhance self-confidence, ability to make proper decisions and effective communication.

Lectures:

Unit-1	Concept, Definition, Characteristics, Objectives, Role and inn pact of MIS, Management as a control system	(10)
Unit-2	MIS: A support to the management	(2)
Unit-3	Application of MIS, Organization Decision making process, Organizational decision making & MIS and decision making.	(5)
Unit-4	Information: A quality product. IT enabled services, e business, wireless technologies etc	(8)
Unit-5	Information system in business, Computer based In formation system, limitation and disadvantages of MIS	(5)
Unit-6	Human as an Information processor, knowledge and knowledge management system, business intelligence	(4)

Reference Book:

- **Management Information Systems by Jawadekar Author(s):** Jawadekar, W. S.Edition: 2nd edition **Publisher:** Tata McGraw Hill (TMH)
- **Management Information Systems: Conceptual Foundations, Structure & Development by DavisAuthor(s):** Davis, G/ Olson, M.Edition: 2nd edition **Publisher:** Tata McGraw Hill (TMH) Publications India

Program Outcomes:

- Analyze a complex computing problem and to apply principles of computing and other relevant disciplines to identify solutions.
- Design, implement and evaluate a computing-based solution to meet a given set of computing requirements in the context of the program's discipline.

Sagar BCA College Devmurti, Jalna

Date: 17/02/2024

Department of Commerce & Management & Science and Technology

Minutes of the Meeting

The meeting was held on 16 Feb 2024 at 2 p.m. in the department of Commerce & Management. The following discussions are based on the following agenda.

1) Certificate course in MIS

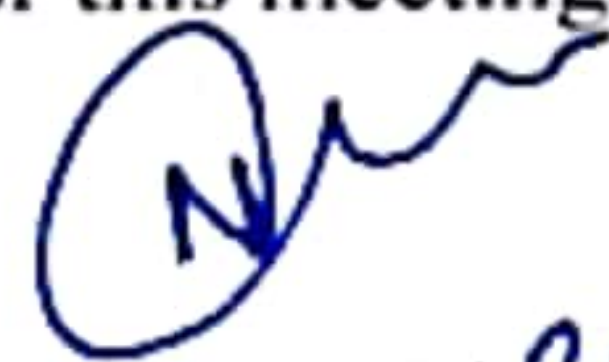



We discussed different topics in Commerce & Management. We have prepared a proposal for sanctioning this course & forwarded it to the Principal, IQAC & Academic Planning board. We decide the course objectives. We also discussed the advantages of this course for students. We prepared a syllabus including time duration. We have also allotted the faculty for this course.

Course Coordinator: Asst. Prof. Najardhane N.D.

In this way, we have discussed the above issues & implemented them.

Head

Following staff members were present for this meeting. .

- 1 Prof. Najardhane N.D. 
- 2 Prof. Sureshkar D.E. 
- 3 Prof. Lalit Kumar Tripathi 
- 4 Mes. patil S.P. 

Principal


PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date: 14/02/2024

Department of Commerce & Management & Science and Technology

Notice

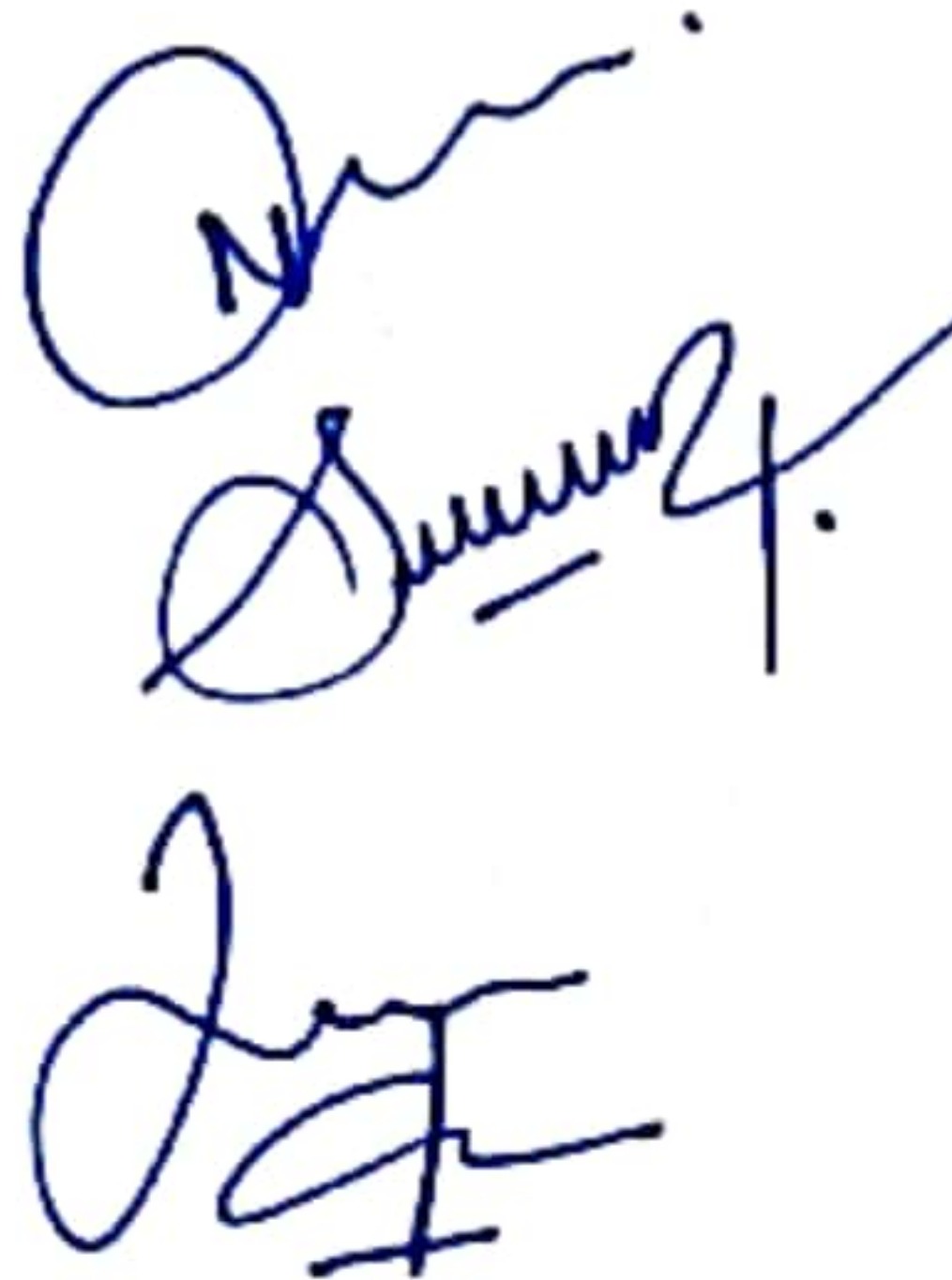
All the staff members hereby informed that the departmental meeting is held on 16 Feb 2024 at 2 p.m. in the department of Commerce & Management.

The agenda of the meeting is:

1. Discussion & selection of topic for the course
2. To design the syllabus
3. To design the timetable for the course
4. To prepare the list of requirements for this course
5. To prepare a proposal
6. Allotment of faculty

Staff Members.

1. Prof. Nijardham
2. Prof. Suresh K. D.E
3. Prof. Lalit Kumar



Principal


PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date: 12/02/2024

Notice

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1. Title of the Course
- 2 Duration of the Course (Not less than 30 hrs)
3. Syllabus of the course
4. Evaluation pattern
5. Name of the course Coordinator

HOD


Head

Department of Computer Science
Sagar BCA College, Jalna.



Principal


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Prashanti Nagar, Jalna

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Prashanit Nagar Nava Road Devmurti Jalna

Course Name Certificate Course in MIS

Course Code: Addon 2023-24_005

Name of the Student : Kiran Deepak Sumadkar Total Marks: 30

*All Question are Compulsory:

☒ 1. Management information systems (MIS)

1. create and share documents that support day-today office activities
2. process business transactions (e.g., time cards, payments, orders, etc.)
3. capture and reproduce the knowledge of an expert problem solver

☒ 4. use the transaction data to produce information needed by managers to run the business

☒ 2. The term used to describe those people whose jobs involve sponsoring and funding the project to develop, operate, and maintain the information system is

1. information worker
2. internal system user
- ☒ 3. systems owner
4. external system user

☒ 3. The person who ensures that systems are developed on time, within budget, and with acceptable quality is a

1. systems designer
- ☒ 2. project manager
3. systems owner
4. external system user

☒ 4. Which one of the following is not a business driver for an information system?

1. business process redesign
2. knowledge asset management
- ☒ 3. proliferation of networks and the Internet
4. security and privacy

☒ 5. A task of developing a technical blueprint and specifications for a solution that fulfills the business requirements is undertaken in the following phase of the system development process

1. system initiation
2. system implementation
3. system analysis
- ☒ 4. system design

☒ 6. If a university sets up a web-based information system that faculty could access to record student grades and to advise students, that would be an example of a/an

1. CRM

☒ 2. intranet

3. ERP

4. extranet

☒ 7 Which of the following is not a technology driver for an information system?

1. enterprise applications

2. object technologies

☒ 3. Knowledge asset management

4. collaborative technologies

☒ 8 Which of the following is a deliverable of the system implementation phase in a formal system development process?

☒ 1. Technical hardware and software solution for the business problem

2. business problem statement

3. statement of the system users' business requirements

4. technical blueprint and specifications for a solution that fulfills the business requirements

☒ 9 An information system that supports the planning and assessment needs of executive management is

1. DSS

2. TPS

3. ERP

☒ 4. None of the above

☒ 10 Decision makers who are concerned with tactical (short-term) operational problems and decision making are

☒ 1. middle managers

2. executive managers

3. supervisors

4. mobile managers

☒ 11 The application of information to scan an organisation's environment is:

1. external communication.

☒ 2. information overload.

☐ 3. sensing.

4. internal communication.

☒ 12 When a bank uses information to launch a personalised credit card product this:

1. manages risks.

2. creates a new opportunity.

☒ 3. adds value.

4. reduces costs.

☒ 13 When a bank uses business performance management software to monitor its performance in different regions this:

1. reduces costs.

✓ 2. manages risks.

3. adds value.

4. creates a new opportunity.

✓ 14 When a bank offers web self-service for customers to answer their questions, the primary outcome is:

1. adds value.

2. manages risks.

✓ 3. reduces costs.

4. creates a new opportunity.

✓ 15 The general transformation cycle for information is:

1. information to data to knowledge.

2. knowledge to data to information.

3. data to knowledge to information.

✓ 4. data to information to knowledge.

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Answer key of MIS

Q. No	Answers
1	4
2	3
3	2
4	3
5	4
6	2
7	3
8	1
9	4
10	1
11	3
12	3
13	2
14	3
15	4

Certificate Course In Personality Development

PERSONALITY DEVELOPMENT

Coordinator Name: D.E. Suradkar

Hours-35hr

Objectives:

Personal development goals are objectives you set to **improve your character, skills and capabilities**. Setting these goals involves assessing yourself and identifying the areas in which you can improve to maximize your potential. To get started with personal development, you should create a plan with actionable steps.

Syllabus Content:

UNIT I INTRODUCTION TO PERSONALITY DEVELOPMENT (7)

The concept personality- Dimensions of theories of Freud & Erickson- personality – significant of personality development. The concept of success and failure: What is success? - Hurdles in achieving success - Overcoming hurdles - Factors responsible for success – What is failure - Causes of failure. SWOT analyses.

UNIT II ATTITUDE & MOTIVATION (10)

Attitude - Concept - Significance - Factors affecting attitudes - Positive attitude - Advantages – Negative attitude - Disadvantages - Ways to develop positive attitude - Difference between personalities having positive and negative attitude. Concept of motivation - Significance - Internal and external motives - Importance of self-motivation- Factors leading to de-motivation

UNIT III SELF MANAGEMENT (10)

Understanding of life story- Focusing on Internal narratives- Managing change, confusion and uncertainty- Sharpening the Intellect- Schooling the mind- Socializing the individual

Unit IV: ACADEMIC COPING STRATEGIES (8)

Memory- Art of listening- Note making- Seminar presentation- Art of learning and writing guidelines- How to study.

References:

- James, O., & Whittakar. (1970). Introduction to Psychology (pp-459-494). London: W.B. Sanders Company.
- Bugulski, B.R. (1960). An Introduction to Principles of Psychology, New York: The Bobbs-Manin Company Inc.
- Boring, E.G., Long Field, H.S., & Weld, H.P. (1963). Foundations of Psychology, New Delhi: Asia Publishing House.

Program Outcomes:

Course Outcomes : The student will be able to **understand, analyze develop and exhibit accurate sense of self.** Think critically. demonstrate knowledge of personal beliefs and values and a commitment to continuing personal reflection and reassessment.


PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna



Sagar BCA College Devmurti, Jalna

Date: 12/02/2024

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1. Title of the Course
- 2 Duration of the Course (Not less than 30 hrs)
3. Syllabus of the course
4. Evaluation pattern
5. Name of the course Coordinator



HOD

Head

Department of Management
Sagar BCA College, Jalna.

Principal

PRINCIPAL

Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date: 14/02/2024

Department of Commerce & Management & Science and Technology

Notice

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The agenda of the meeting is:

1. Discussion & selection of topic for the course
2. To design the syllabus
3. To design the timetable for the course
4. To prepare the list of requirements for this course
5. To prepare a proposal
6. Allotment of faculty



Staff Members.

1. Prof. Suresh Kar D.E
2. Prof. Nojardhane N.D
3. Prof. Vaibhav Wante

Suresh Kar
Nojardhane
Vaibhav Wante

Principal

[Signature]
PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date: 17/02/2024

Department of Commerce & Management & Science and Technology

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Course Coordinator: Asst. Prof. Suradkar D.E.

In this way, we have discussed the above issues & implemented them.

Head

Principal

Following staff members were present for this meeting.

- 1 Prof. Nojardhane N.D.
- 2 Prof. Suradkar D.E.
- 3 Prof. Vaibhav Varute
- 4


PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Prashanit Nagar Nava Road Devmurti Jalna

Course Name Certificate Course in Personality Development Course Code: Addon 2023-24_002

Name of the Student : Vishwajit Kishor Ingle Total Marks: 30

*All Question are Compulsory:

✓ 1. _____ is a relatively enduring pattern of thoughts, feelings, and behaviour which differentiates individuals.

- ✓ a. personality
- b. hobbies
- c. social interaction
- d. none of the above

✓ 2. Which of the following is a key component of personality?

- a. Memory power
- b. Eye colour
- ✓ c. Characteristic way of behaviour
- d. Dressing sense

✓ 3. How is personality defined?

- a. By one's bank balance
- b. By one's height
- ✓ c. By one's characteristic way of thinking, feeling, and behaviour
- d. By one's fashion sense

✓ 4. What distinguishes an individual's personality from another?

- a. The number of friends
- b. The type of car they drive
- ✓ c. Their characteristic way of thinking, feeling, and behavior
- d. The colour of their hair

✓ 5. Which of the following is NOT a part of personality development?

- a) Social interaction
- b) Genetic factors
- c) Physical appearance
- ✓ d) Weather patterns

✓ 6. How does a positive mindset affect our perceptions?

- a) It highlights only negative aspects
- ✓ b) It helps us see positive aspects
- c) It leads to pessimism
- d) It has no impact on perception

✓ 7. What activity is suggested to start the day positively?

- a. Checking emails
- b. Watching television
- ✓ c. Looking at the mirror and smiling
- d. Sleeping late

✓ 8. What can contribute to having a pleasant day?

- a. Negative thinking
- b. Avoiding challenges
- ✓ c. Starting the day with a smile
- d. Ignoring opportunities for growth

✓ 9. What is emphasized as an important aspect of learning a positive attitude?

- a) Avoiding mistakes
- ✓ b) Embracing mistakes as learning experiences
- c) Ignoring mistakes
- d) Denying the existence of mistakes

✓ 10. What is a recommended approach for identifying strengths and weaknesses?

- a) Comparing oneself to others
- b) Ignoring personal attributes
- c) Seeking external validation
- ✓ d) Engaging in self-assessment

✓ 11. What attitude should be adopted while evaluating oneself?

- a) Hopelessness
- b) Negativity
- ✓ c) Positivity
- d) Criticism

✓ 12. What trait should be adopted to navigate through various situations effectively?

e. Uncertainty

f. Shyness

☒ g. Confidence

h. Hesitation

☒ 13. What is personality development primarily concerned with?

a) Acquiring material possessions

b) Enhancing physical appearance

c) Improving social media presence

☒ d) Cultivating characteristics and behaviours

☒ 14. What role does self-awareness play in personality development?

a. It hinders growth

b. It fosters ignorance

☒ c. It promotes introspection and growth

d. It encourages conformity

☒ 15. How can individuals work on their weaknesses in the context of personality development?

a. By ignoring them

b. By denying their existence

☒ c. By seeking constructive feedback and addressing them

d. By making them to stand out

Samy 4.

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Personality Development

Answer Key:

- 1) Ans: a. Personality
- 2) Ans: c. Characteristic way of behaviour
- 3) Ans: c. By one's characteristic way of thinking, feeling, and behaviour
- 4) Ans: c. Their characteristic way of thinking, feeling, and behaviour
- 5) Ans: d. **Weather patterns**
- 6) Ans: b. It helps us see positive aspects
- 7) Ans: c. Looking at the mirror and smiling
- 8) Ans: c. Starting the day with a smile
- 9) Ans: b. Embracing mistakes as learning experiences
- 10) Ans: d. Engaging in self-assessment
- 11) Ans: c. positivit
- 12) Ans: c. Confidence
- 13) Ans: d. Cultivating characteristics and behaviours
- 14) Ans: c. It promotes introspection and growth
- 15) Ans: c. By seeking constructive feedback and addressing them

Certificate Course In Programming Fundamental

Programming Fundamentals

Language English

Duration 30 Hours

Co-ordinator Name: Asst. Prof. K.K. Solanke
Sagar BCA College Devmurti, Jalna

About this Course

Programming is an increasingly important skill, whether you aspire to a career in software development, or in other fields. This course is the first in the specialization Introduction to Programming in C, but its lessons extend to any language you might want to learn. This is because programming is fundamentally about figuring out how to solve a class of problems and writing the algorithm, a clear set of steps to solve any problem in its class. This course will introduce you to a powerful problem-solving process—the Seven Steps—which you can use to solve any programming problem. In this course, you will learn how to develop an algorithm, then progress to reading code and understanding how programming concepts relate to algorithms.

Syllabus- What you will Learn from this course

WEEK 1

Introduction - This module introduces a powerful process for solving any programming problem—the Seven Steps. You will learn how to approach a programming problem methodically, so you can formulate an algorithm that is specific and correct. You will work through examples with sequences of numbers and graphical patterns to develop the skill of algorithm development.

Lectures

Why you should learn to program,
Stepping through an algorithm,
Testing an algorithm for a Numerical Sequence,
A Pattern Squares,
Testing a Pattern of Squares,
Drawing a Rectangle,

Closest Point,
Generalizing Closest Point.

Reading

Programming: Plan First, Then Code
Overview of the Seven Steps
Algorithms
Step 1: Work an Example Yourself
Step 2: Write Down What You Just Did
Step 3: Generalize Your Steps
Step 4: Test Your Algorithm
A Pattern of Squares
Next Steps

Practice Exercises

Steps
Algorithm Practice
Algorithms

WEEK 2

Reading Code - In this module, you will learn to read code this means you will be able to execute a piece of code by hand, and clearly illustrate what each statement does and what the state of the program is. Understanding how to read code is the only way to be sure you can write correct code. By the end of this module, you will be able to read and understand code with functions, conditional statements, iteration, and other fundamental techniques.

Lectures

Why You Should Learn to Read Code
Declaring and Assigning a Variable
Examples of Expressions
Using Functions for Abstraction
Execution of Function Calls
Printing Example
Execution of If/Else
Execution of Switch/Case

While Loops
Equivalent For and While Loops
Execution of Nested Loops
Execution of Continue

Reading

Declaring a Variable
Assigning a Variable
Expressions with Common Operators
Anatomy of a Function
How to Evaluate a Function
Scope
Printing
Conditional Statements
If/Else
Switch/Case
Shorthand
Loops for Repetition
While Loops
Do/While Loops
For Loops
Continue and Break
Higher-level Meaning

Practice exercises

Variables and Expressions
Functions
Printing
Logical Operators
Conditional Statements
While Loops
Loops
Reading Code

WEEK 3

Types-Everything is a number to a computer, but types determine the size and interpretation of numbers. In this module you will learn about types beyond integers, both their conceptual representations, and their hardware representations in binary. You will learn basic data types, "non-number" types, and complex, custom types, as well as some important caveats, so you will avoid type-related programming mistakes.

WEEK 4

Project -You have learned a lot about designing algorithms and the programming concepts that will help you implement them. For this project, you will develop and test your own algorithm for sorting data. This module will reinforce the importance of being specific when you write an algorithm and provide an opportunity for you to do so yourself, for a very common computational task: sorting.

Importance of Writing a Specific Algorithm
Introduction to Sorting

Reading
Sample PB&J Algorithm with Feedback

Practice exercise
Writing a Sorting Algorithm




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Sagar BCA College Devmurti, Jalna

Date: 17/02/2024

Department of Commerce & Management & Science and Technology

Minutes of the Meeting

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Course Coordinator: Asst. Prof.. KK Solanke

In this way, we have discussed the above issues & implemented them.

Head

Following staff members were present for this meeting.

1 Prof. Nojardhane N.D

2 Prof. Lalit Kumar T.

3 Prof. Suradkar D.E

4 Prof. Amit Kumar Maurya







Principal


PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date: 14/02/2024

Department of Commerce & Management & Science and Technology

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6. Allotment of faculty



Staff Members.

1. Prof. Suradkar D.E.
2. Prof. Nijardhan N.D.
3. Prof. Lalit. Kumar T.

Principal

PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

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5. Name of the course Coordinator



HOD

A. Mawga
Head

Department of Humanities
Sagar BCA College, Jalna.

Principal

A. Mawga

PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Prashanit Nagar Nava Road Devmurti Jalna

Course Name Certificate Course in Programing Fundamental Course Code: Addon 2023-24_002

Name of the Student : matee Sachin Kashinath Total Marks: 30

*All Question are Compulsory:

✓ 1. What is programming?

- a. The process of designing computer hardware
- ✓ b. The process of writing instructions for a computer to perform tasks
- c. The process of repairing computer software
- d. The process of analyzing computer algorithms

✓ 2. What is a program or set of instructions that a computer can execute called?

- a. Algorithm
- b. Script
- ✓ c. Software
- d. Compiler

✓ 3. What is the purpose of a programming language?

- a. To write computer hardware specifications
- b. To communicate with other programmers
- ✓ c. To facilitate communication between humans and computers
- d. To design computer algorithms

✓ 4. What does "debugging" refer to in programming?

- a. Writing code
- b. Testing code
- ✓ c. Fixing errors in code
- d. Documenting code

✓ 5. Which of the following is NOT a high-level programming language?

- a. C++
- b. Python
- ✓ c. Assembly language
- d. Java

✓ 6. What is the purpose of a variable in programming?

- ✓ a. To store data that can be changed during program execution
- b. To store data that cannot be changed during program execution
- c. To perform mathematical calculations
- d. To print output to the screen

✓ 7. Which data type is used to store whole numbers in programming?

- a. Float
- b. String
- ✓ c. Integer
- d. Boolean

✗ 8. What is the result of the following expression: $5 + 3 * 2$?

- a. 10
- b. 11
- ✓ c. 16
- d. 26

✓ 9. Which of the following data types is used to store decimal numbers in programming?

- a. Integer
- b. String
- ✓ c. Float
- d. Boolean

✓ 10. What is the purpose of a string data type in programming?

- a. To store numerical values
- b. To store true/false values
- ✓ c. To store text and characters
- d. To perform mathematical operations

✓ 11. What is a "conditional statement" in programming?

- a. A statement that is always executed
- b. A statement that performs calculations
- ✓ c. A statement that makes decisions based on conditions
- d. A statement that repeats a task

✓ 12. What is the purpose of a loop in programming?

- a. To perform a task only once
- ✓ b. To repeat a task multiple times
- c. To make decisions
- d. To store data

✓ 13. What is the result of the following code snippet?

- ✓ a. "x is greater than 3"
- b. "x is not greater than 3"
- c. Both A and B
- d. None of the above

✓ 14. What is the primary purpose of a "function" in programming?

- a. To store data
- b. To perform mathematical calculations
- ✓ c. To group code into reusable blocks
- d. To print output to the screen

✓ 15. Which loop type repeats a block of code as long as a specified condition is true?

- a. For loop
- ✓ b. While loop
- c. Do-while loop
- d. Foreach loop

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Answer Key of Programming fundamentals

- 1-b
- 2-c
- 3-c
- 4-c
- 5-c
- 6-a
- 7-c
- 8-b
- 9-c
- 10-c
- 11-c
- 12-b
- 13-a
- 14-c
- 15-B

Certificate Course In- Event Management

Add on Short Term Course / Certificate Course

Department of Management Science

Co-ordinator name: Namrata Deshmukh

Course Title: Certificate Course in Event Management

Duration: 33 Hrs

Course Description:

The purpose of this course is to enable the students to acquire a general knowledge about the "event management" and to become familiar with management techniques and strategies required for successful planning, promotion, implementation and evaluation of special events with a special focus on case studies of the events.

Expected Student Outcomes:

1. To acquire an understanding of the role and purpose(s) of special events in the organizations.
2. To acquire an understanding of the techniques and strategies required to plan successful special events.
3. To acquire the knowledge and competencies required to promote, implement and conduct special events.
4. To acquire the knowledge and competencies required to assess the quality and success of special events.

About classroom participation:

While the grade cannot be based on attendance *per se*, students should plan to be in class and ready to discuss the readings/ lectures. Students will be divided into small discussion groups at the beginning of the term, and topics for presentation will be assigned to each of group members.

CLASS SCHEDULE

Unit 1: Principles of project/Event Management: From concept to reality

(10)

Understanding project management - resources - activities - risk management - delegation - project selection - role of the Event Manager.

Preparing a proposal

Conducting market research - establishing viability - capacities - costs and facilities - plans - timescales - contracts.

Clarity - analysis - estimating attendance - media coverage - advertising - budget - special considerations - evaluating success.

Sagar BCA College Devmurti, Jalna

Date: 17/02/2024

Department of Commerce & Management & Science and Technology

Minutes of the Meeting

The meeting was held on 16 Feb 2024 at 2 p.m. in the department of Commerce & Management. The following discussions are based on the following agenda.

1) Certificate course in Event Mangement

We discussed different topics in Commerce & Management. We have prepared a proposal for sanctioning this course & forwarded it to the Principal, IQAC & Academic Planning board. We decide the course objectives. We also discussed the advantages of this course for students. We prepared a syllabus including time duration. We have also allotted the faculty for this course.

Course Coordinator: Asst. Prof Dr.Ashish Kumar

In this way, we have discussed the above issues & implemented them.

Head

Following staff members were present for this meeting.

1 prof. : Suradkar D. E

2 prof. : Nijandhane N. D

3 prof. : Lalit Kumar Tapaathi

4 prof. : Vaidya Vaidya

Principal

PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date: 12/02/2024

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3. Syllabus of the course
4. Evaluation pattern
5. Name of the course Coordinator



HOD


Head

Department of Computer Science
Sagar BCA College, Jalna.

Principal


PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

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6. Allotment of faculty



Staff Members.

1. prof. Hojardhane N.D.
2. prof. Suradkar D.E.
- 3.

Principal

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Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Prashanit Nagar Nava Road Devmurti Jalna

Course Name Certificate Course in Event Management

Course Code: Addon 2023-24_006

Name of the Student : Sagar Khatat Total Marks: 30

*All Question are Compulsory:

✓Q:1) The type that specifies what kind of event occurred is _____ Sol:

- ✓A:) event type
- B:) even target
- C:) both event type and even target
- D:) interface

✓Q:2) Which is the object on which the event occurred or with which the event is associated?

- A:) event type
- ✓B:) event target
- C:) both event type and even target
- D:) interface

✓Q:3) In general, event handler is nothing but _____ Sol:

- ✓A:) function
- B:) interface
- C:) event
- D:) handler

✓Q:4) Which property specifies the property of the event? Q: Sol:

- ✓A:) Type
- B:) Target
- C:) Manner
- D:) Program

✓Q:5) The most important information a meeting planner can determine prior to an event is:

- A:) Past events held by the group.
- B:) Expected attendance.
- ✓C:) The budget.
- D:) Group demographics.

✓ Q:6) The first area of expertise before becoming a special event consultant is:

- ✓ A:) Food and Beverage.
- B:) Catering sales.
- C:) Convention Services Manager.
- D:) Marketing sales.

✓ Q:7) Convention center events are usually booked at least:

- ✓ A:) Eighteen months in advance.
- B:) Twenty-four months in advance.
- C:) Thirty-six months in advance.
- D:) Five years in advance.

✓ Q:8) The mission of the _____ is to educate, advance, and promote the special events industry and its network of professionals along with related industries.

- A:) CVB
- ✓ B:) ISES
- C:) IFEA
- D:) CMS

✓ Q:9) _____ is the second stage in the event planning process.

- A:) Planning
- B:) Research
- ✓ C:) Design
- D:) Evaluation

✓ Q:10) Inspiring the staff is a good reflection of which type of skill? Sol:

- A:) Negotiating
- ✓ B:) Leadership
- C:) Project management
- D:) Budgeting

✓ Q:11) Which of the following is a not-for-profit organization that is located in almost every city in the United States and Canada?

- A:) MPI
- B:) CSM
- ✓ C:) CVB
- D:) CFEE

✓ Q:12) Determining where a special event should be held, what the focus should be, and its location helps answer the event planner's questions during which stage of the

event planning process?

- ☒ A:) Research
- B:) Design
- C:) Planning
- D:) Coordinating

☒ Q:13) Budgeting an event, negotiating contracts, arranging the speaker, and organizing audiovisual needs is part of which stage of the event planning process?

- A:) Research
- B:) Design
- ☒ C:) Planning
- D:) Coordinating

☒ Q:14) Which of the following is the most popular type of event site used?

- ☒ A:) Hotel/resort
- B:) Convention center
- C:) Banquet hall
- D:) Club

☒ Q:15) The most important information a meeting planner can determine prior to an event is:

- A:) Past events held by the group.
- B:) Expected attendance.
- ☒ C:) The budget.
- D:) Group demographics.

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Answer key of Event Managment

Q. No	Answers
1	A
2	B
3	A
4	A
5	C
6	A
7	A
8	B
9	C
10	B
11	C
12	A
13	C
14	A
15	C

Certificate Course In Career Guidance for UPSC/MPSC Examination

Sagar BCA College Devmurti Jalna
Add on Short Term Course / Certificate Course
Department Of Management Science
Subject Name : Guidance for UPSC & MPSC
Co-ordinator Name : Najardhane N.D

Course Outcomes:

Student seeking admission for BCA program is expected to imbue with following quality which help them in their future life to achieve the expected goals.

- a. Realization of human values.
- b. Sense of social service.
- c. Responsible and dutiful citizen.
- d. Critical temper
- e. Creative ability.

Unit I :	Fundamental Information of Competitive Exam, Nature, scope & objective.
Unit II :	Types of Competitive Exam, UPSC, MPSC, SSC, RRB, LIC, and BANK PO.
Unit III :	Introduction of UPSC & MPSC, Nature of UPSC & MPSC, Introduction of GS-I & GS-II (CSAT) paper. Selection Process, Information of Syllabus & Question paper, Steps of Exam Preliminary Exam, Main Exam & Interview Process.
Unit IV :	Information about Books Special (State Board & NCERT, INDIA YEAR BOOK) Various types of News Paper& Magazine.

Program Outcomes:

You'll be surprised to experience about your demand in related governments job

Sagar BCA College Devmurti, Jalna

Date: 14/02/2024

Department of Commerce & Management & Science and Technology

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5. To prepare a proposal
6. Allotment of faculty



Staff Members.

1. prof. Suradkar D.E
2. prof. Tripathi
3. prof. Najaedhane. N.D

Prindipal

PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date: 17/02/2024

Department of Commerce & Management & Science and Technology

Minutes of the Meeting

The meeting was held on 16 Feb 2024 at 2 p.m. in the department of Commerce & Management. The following discussions are based on the following agenda.

1) Certificate course in Carrier Guidance Of UPSC/MPSC

We discussed different topics in Commerce & Management. We have prepared a proposal for sanctioning this course & forwarded it to the Principal, IQAC & Academic Planning board. We decide the course objectives. We also discussed the advantages of this course for students. We prepared a syllabus including time duration. We have also allotted the faculty for this course.

Course Coordinator: Asst. Prof.. N. D. Najardhane

In this way, we have discussed the above issues & implemented them.

Head

Following staff members were present for this meeting.

- 1 Prof. Najardhane N.D.
- 2 Prof. Suradkar D.E.
- 3 Prof. Vaibhav Vante
- 4 Prof. Lalit Kumar Tripathi

Principal

PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Date: 12/02/2024

Notice

All HODs are informed to submit your proposal for short-term courses to be run for the year 2023-24 on or before March 2024

You are expected to submit the copies of the proposal to the coordinator of the Academic Planning Board. Your proposal should include the following points:

1. Title of the Course
- 2 Duration of the Course (Not less than 30 hrs)
3. Syllabus of the course
4. Evaluation pattern
5. Name of the course Coordinator



HOD

[Signature]
Head

Department of Computer Science
Sagar BCA College, Jalna.

Principal

[Signature]

PRINCIPAL
Sagar BCA College
Prashanti Nagar, Jalna

Sagar BCA College Devmurti, Jalna

Prashanit Nagar Nava Road Devmurti Jalna

Course Name MPSC/ UPSC Course Code: Addon 2023-24_003

Name of the Student : Pratul Sukhadeo Kenger Total Marks: 30

*All Question are Compulsory:

Questions	Answer
✓ 1) Which country is known as "the Land of festivals"?	✓ India
✓ 2) Where is Himalayan Mountaineering Institute located?	✓ Darjeeling, India
✓ 3) For how many disciplines is Nobel Prize awarded?	✓ 6 disciplines
✓ 4) Name the tennis Player who is known as "The King of Clay"?	✓ Rafael Nadal
✓ 5) Which Indian City has been declared as World Heritage City (WHC) by UNESCO recently?	✓ Ahmedabad
✓ 6) Who wrote the famous novel "James bond"?	✓ Ian Lancaster Fleming
✓ 7) Who won Oscar award for 36 times?	✓ Walt Disney
✓ 8) Who established the first Blood Bank?	✓ Bernard Fantus
✓ 9) Who is the Indian to beat the computers in Mathematical Wizardry?	✓ Shakuntala Devi
✓ 10) Which Country Hosted 2017 World Petroleum Congress (WPC) International Conference?	✓ Turkey
✓ 11) Who wrote the book, "India at risk"?	✓ Jaswanth Singh
✓ 12) Where is the International court of Justice located?	✓ Hague
✓ 13) What is Limnology?	✓ Study of lakes
✓ 14) Which City in India is known as the "City of Joy"?	✓ Kolkata
✓ 15) Who was the first Asian winner of the Nobel Prize?	✓ Rabindranath Tagore



✓
30
30

Answer Key of MPSC / UPSC

- 1) India
- 2) Darjeeling, India
- 3) 6 disciplines (Physics, Chemistry, Medicine, Literature, Economics, Peace)
- 4) Rafael Nadal
- 5) Ahmadabad
- 6) Ian Lancaster Fleming
- 7) Walt Disney
- 8) Bernard Fantus
- 9) Shakunthala Devi
- 10) Turkey
- 11) Jaswanth Singh
- 12) Hague
- 13) Study of lakes
- 14) Kolkata
- 15) Rabindranath Tagore